



**K L Deemed to be UNIVERSITY**  
**PRACTICE SCHOOL**

30/11/2023,

## **Semester Registration, Orientation and Documentation**

All the 4<sup>th</sup> B.Tech PS-2,2023-24 Students are here by instructed to note the following guidelines

### **Semester Registration**

- All the students shall do semester registration by paying fee and submit the proofs to respective Department Coordinators on 02/12/23.

S. No	Dept	Coordinator	E mail ID	Contact No.
1	AI &DS	A.Srinivas Rao	Asrinivasrao1@kluniversity.in	6300451563
2	BT	Dr. K. Srinivasulu	nikhi_bt@kluniversity.in	9849519527
3	CE	Dr. Anu Mary Ealias	anumary@kluniversity.in	9443131926
4	CS&IT	Dr. M Bhaskar	mbhasakar@kluniversity.in	9849507702
5	CSE(R)	Mrs. M Syamala	syamala@kluniversity.in	94916 60777
6	CSE(H)	Dr K Swathi	dr.kswathi@kluniversity.in	8885565288
7	ECE	Dr G V Ganesh	ganeshgorla_ece@kluniversity.in	9908010199
8	EEE	Mr. R. Bhanu Prakash	bhanu184@kluniversity.in	9951952299

### **Orientation& Documentaion**

- Department coordinators will give orientation on practice school guidelines, procedures, do's, don'ts, reports, evaluation components etc on 04/12/2023 at 10 AM.
- All the students are instructed to submit the following forms, which are available at PS website: (<https://www.kluniversity.in/ips/notice.aspx>.)
  - Data Form
  - Code of Conduct



- c. Parent Undertaking Form
- d. Reporting Form to Regional Office
- After submitting above forms (a, b, c) to respective Department Coordinators and collect the university allotment letter.
- Submit the Reporting form (d) and university allotment letter to the Regional office On 06/12/2023.

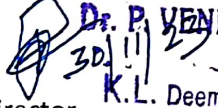
### Regional Managers

S. No	Name of the Regional Manager	Regional Office	Mail Id	Contact No.
1	Dr N D Praveen	Hyderabad	ndpraveen@kluniversity.in	9441232014
2	Dr.Vinay Atgur	Chennai& Bangalore	atgurvinay@kluniversity.in	9880903759
3	Dr.Badugu Suresh	Vijayawada & Vizag	sureshbadugu@kluniversity.in	9849128792

1. Practice School Regional Managers will guide the students to respective companies on 06/12/2023.
2. Download PS handbook, program proposals, fortnightly report and PS calendar of activities from website for usage.
3. Every student will be allotted University Guide and Company Guide During Practice School.
4. In case of any doubt regarding semester registration, orientation and documentation, students can contact their respective Dept Coordinators.

For any Further clarifications please feel free to contact Dr. Badugu Suresh, In charge, Practice School at R-502, Ph:9849128792 or email

ID: [sureshbadugu@kluniversity.in](mailto:sureshbadugu@kluniversity.in)

  
**Dr. P. VENKATA CHALAPATHI**  
 (Practice School)  
 Director, K.L. Deemed to be University  
 VADDESARAM-522502, Guntur Dist., A.P

Copy to: Dept. Coordinators and HODs, AI&DS/BT/CE/CS&IT/CSE-R/CSE-H/ECE/EEE,

Principal (CoE).